



JOB REF NO. CITI-#21300649

JOB TITLE: INFO SEC TECH SPECIALIST

JOB DESCRIPTION

THIS JOB ROLE IS LISTED AS PART OF CITI'S #BACKTOWORK HIRING CAMPAIGN.

Cyber Security Services organization is responsible for the engineering and management of critical security infrastructure, security services and monitoring across the enterprise on a global level. This includes the 24/7 management of security products and infrastructure components across security domains. The Cyber Security Services (CISO) Business Operations Risk Management Team coordinates and oversees all Risk Management, Compliance and Control activities across the CISO organization.

RESPONSIBILITIES

- In this role, the candidate will lead various internal Risk and Control programs, to include:
- MCA and Operational Oversight programs
- Management of control issues, corrective action plans, and risk exceptions
- Business Continuity Management and Datacenter COB testing support
- Records Management
- Supplier Risk Management
- Onboarding of new products and services into CS
- Additional responsibilities will include:
- Provide support in preparing deliverables for and meeting with internal auditors, regulators, and external agencies
- Assist in driving process improvements and standardization across the various CS departments
- Supporting other key directives as applicable (VA, VTM, EOVS, Cross-Border clearance, etc.)

Reporting to: Info Security Prof Group Mgr (Snr VP)

EDUCATION & QUALIFICATIONS:

- Significant knowledge and expertise in IT control functions, audits, Citi IT/IS policies and standards, information security;
- Must be able to work collaboratively with CS&N teams and business partners, providing compliance guidance and administering the company's compliance policies/procedures in a timely manner;
- Excellent written and verbal communication skills;
- Strong knowledge of Microsoft tools such as Excel, Word, SharePoint, Visio, PowerPoint;
- Certifications (CISSP, CISA, CRISC, ITIL) are a plus.

Citi is an equal opportunity and affirmative action employer.

Qualified applicants will receive consideration without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

Application Deadline: One month from job

Remuneration Package: to be discussed at interview stages

Working Hours: Mon - Fri 9am - 6pm

Work Location: 5 Changi Business Park Crescent, Singapore

Job Nature: Full-time / Flexible with work from home

Application Process:

1. Go to: <https://citi.wd5.myworkdayjobs.com/en-US/2>
2. Search for Job Reference Number '21300649'
3. Read the job specifications
4. Click 'Apply' and complete the application
5. Under the question 'How did you hear about us?', select 'Job Boards => Mums@Work'.